

PAC Minutes 30 March 2012
1:00 Eastern Standard Time

Attending:

Alana Mesenbrink, NWS
Allen Gwinn, NAD
Jamie Gyolai, MVD
Heather Burke, HQUSACE

Titus Hardiman, SWD
Chris Rapenchuk, LRD
Joel, Miller, SPN
Darrell Lewis, CNREF

1. Minutes Approved for February to post on the Gateway.
2. Minutes Approved for APPL to post on the Gateway.
3. Prospect training development committee update: Jeff B., Chris G., Joel, Heather, and Chad.
 - a. Proposed Locations to conduct training. Please send Heather any recommended locations.
 - a. Site Location for First Course of Portland, OR is proposed.
 - b. Sacramento, CA – Joel forward site information to Heather.
 - c. East Coast Location- http://www.cpmis.osd.mil/lpdd/southbridge/emtc_homepage.aspx
SouthBridge, MA
 - d. Atlanta USACE Location.
2. Send Heather examples of multiple choice pre & post test questions.
3. Course Development Housekeeping
 - a. Debbie Chenoweth may cover Grant Writing and role of Foundation
 - b. Donna Asbury, APPL was asked to cover non-profit boards and will follow up with Heather.
 - c. Expand the session that Jamie conducted at APPL – use as an instrument to select which partnership type should be utilized
 - d. Training PowerPoint's are to be presented during the 23-26 April Meeting in Huntsville.
 1. The team does not have final version ready and may have to supply draft versions.
 - e. Jeff B., Chris G., Chad E. and Joel M. MIPRS have been requested for the travel.
4. APPL/USACE Workshop Housekeeping
 - a. Payment of future APPL Registration Fees for Speakers – All speakers must pay the workshop fee, unless they are speaking and leaving the workshop. APPL reports at least two cases where speakers did not pay the fee and remained at the workshop.
 - b. Travel Vouchers – Please have any residue APPL travel MIPR funds returned to Ft. Worth by your Financial POC. Also please let Chris R. know the amount of your final voucher as PAC funds are being tracked independently to achieve 100% execution. Chris R. will send a reminder e-mail to all.
 - c. Evaluation – have been provided by APPL- please review.
 - d. Speaker Thank You Letters – Sent to Heather who will request HQ signature.
5. CNREF Update - Darrell Lewis
 - a. Apologized for dropping off the teleconference Friday.
 - b. The CNREF was happy to join with the Corps in presenting the partnership award. We would like to suggest creating a name for the award...OK Oscar is taken...but something that would give prestige to the award.

c. Also, we request help in identifying potential candidates for the CNREF's board of directors especially from the private sector. We would follow up on viable ideas.

6. Excellence in Partnership Award

a. All nominated MSC's Certificates have been distributed to the respective PAC member, exception is SPN – Allen will mail to Joel. Please get the certificate to the appropriate party.

7. Cooperative Management or Parks Response Letter and PAC Action.

a. Allen and Titus along with Heather will represent the PAC.

b. Heather and Chris R. have notified RLAT of the two sub-committee representatives.

8. Handshake Update

a. Allen reports that 8 of the 13 have received MIPR request to transfer funds.

b.. A total of two final reports have been received from 2010 to date.

9. Location for October Meeting – 1-5 October 2012

a. Table Rock Visitor Center, we will be flying into Springfield.

b. Heather is preparing the meeting support documentation.

c. Please mark your calendars and keep these dates open as full team participation is expected.

10. New Business

a. One or two pages on USACE Partnership Program for NRM Handbook requested by LRH.

b. Update on 21 CSC FACA meeting, March 27-29, San Francisco – Heather

a. The 21st Century Conservation Service Corps is a White House America's Great Outdoors initiative with representation from federal agencies to develop a program similar to the CCC with focus on creating the framework for future careers, but will incorporate non-profit, private, and Government agencies. Department of Interior is the lead agency with a deadline of 1 July to develop an implementation plan.

c. TPIA Federal Lands Manager Awarded will be delayed until the summer.

d. CAST Programs are planned for Ft. Worth and Mobile District.

11. Next Call : 4 May 2012 at 1:00 est.

Team Action Items

1. Proposed Locations to conduct training. Please send Heather any recommended locations.

2. Sacramento, CA – Joel forward site information to Heather.

3. Send Heather examples of multiple choice pre & post test questions.

4. Return MIPR Funds from APPL and notify Chris R. on the final settlement amount or the amount that was returned to Ft. Worth.